

## GENERAL FUND - PROVISIONAL OUTTURN FOR 2021/22

Portfolio	2021/22 Original Budget £'000	Budget Variations allocated in year # £'000	2021/22 Latest Approved Budget £'000	2021/22 Projected Outturn £'000	Variation £'000	Variation previously reported Exec £'000
Adult Care & Health	74,214	25	74,239	74,262	23	0
Children, Education & Families (incl. Schools' Budget)	46,045	118	46,163	47,869	1,706	0
Environment & Community	31,761	648	32,409	32,558	149	0
Public Protection & Enforcement	2,536	0	2,536	2,536	0	0
Renewal, Recreation & Housing	15,105	178	15,283	15,324	41	0
Resources, Commissioning & Contracts Management	45,649	768	46,417	46,525	108	0
<b>Total Controllable Budgets</b>	<b>215,310</b>	<b>1,737</b>	<b>217,047</b>	<b>219,074</b>	<b>2,027</b>	<b>0</b>
Capital, Insurance & Pensions Costs (see note 2)	11,444	0	11,444	11,444	0	0
Non General Fund Recharges	Cr 902	0	Cr 902	Cr 902	0	0
<b>Total Portfolios (see note 1)</b>	<b>225,852</b>	<b>1,737</b>	<b>227,589</b>	<b>229,616</b>	<b>2,027</b>	<b>0</b>
<b>Central Items:</b>						
Income from Investment Properties	Cr 9,169	0	Cr 9,169	Cr 9,169	0	0
Interest on General Fund Balances	Cr 3,591	0	Cr 3,591	Cr 3,591	0	0
<b>Total Investment Income</b>	<b>Cr 12,760</b>	<b>0</b>	<b>Cr 12,760</b>	<b>Cr 12,760</b>	<b>0</b>	<b>0</b>
<b>Contingency Provision (see Appendix 4)</b>	14,391	Cr 848	13,543	13,543	0	0
<b>Other central items</b>						
Reversal of net Capital Charges (see note 2)	Cr 9,878	0	Cr 9,878	Cr 9,878	0	0
Utilisation/Set Aside of Prior Year Collection Fund Surplus	1,911	0	1,911	1,911	0	0
New Homes Bonus Support for Revenue	707	0	707	707	0	0
Local Council Tax Support Grant	0	0	0	Cr 2,283	Cr 2,283	0
Collection Fund deferred cost reserve	0	0	0	2,283	2,283	0
Levies	1,275	0	1,275	1,275	0	0
<b>Total other central items</b>	<b>Cr 5,985</b>	<b>0</b>	<b>Cr 5,985</b>	<b>Cr 5,985</b>	<b>0</b>	<b>0</b>
<b>Prior Year Adjustments</b>						
None	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	0
<b>Total Prior Year Adjustments</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total all central items</b>	<b>Cr 4,354</b>	<b>Cr 848</b>	<b>Cr 5,202</b>	<b>Cr 5,202</b>	<b>0</b>	<b>0</b>
<b>Bromley's Requirement before balances</b>	<b>221,498</b>	<b>889</b>	<b>222,387</b>	<b>224,414</b>	<b>2,027</b>	<b>0</b>
Carry Forwards from 2020/21 (see note 3)	0	Cr 816	Cr 816	0	816	0
<b>Adjustment to Balances</b>	0	0	0	Cr 2,843	Cr 2,843	0
	221,498	73	221,571	221,571	0	0
Business Rates Retention Scheme (Retained Income, Top-up and S31 Grants)	Cr 40,874	0	Cr 40,874	Cr 40,874	0	0
Collection Fund losses	548	0	548	548	0	0
New Homes Bonus	Cr 707	0	Cr 707	Cr 707	0	0
New Homes Bonus Topslice	0	Cr 73	Cr 73	Cr 73	0	0
Collection Fund Surplus	Cr 5,153	0	Cr 5,153	Cr 5,153	0	0
<b>Bromley's Requirement</b>	<b>175,312</b>	<b>0</b>	<b>175,312</b>	<b>175,312</b>	<b>0</b>	<b>0</b>
GLA Precept	48,013	0	48,013	48,013	0	0
<b>Council Tax Requirement</b>	<b>223,325</b>	<b>0</b>	<b>223,325</b>	<b>223,325</b>	<b>0</b>	<b>0</b>

# Budget Variations allocated to portfolios in year consists of:	£'000	
1) Carry forwards from 2020/21	816	(see note 3)
2) Allocations from the central contingency provision	921	(see Appendix 4)
	<u>1,737</u>	

1) **NOTES**

Portfolio Final Approved Budgets analysed over Departments as follows:

	2021/22 Original Budget £'000	Budget Variations allocated in year # £'000	2021/22 Latest Approved Budget £'000	2021/22 Projected Outturn £'000	Variation £'000	Variation previously reported Exec £'000
People Department	136,565	107	136,672	138,319	1,647	0
Place Department	66,315	980	67,295	67,675	380	0
Chief Executive's Department	22,972	650	23,622	23,622	0	0
	<u>225,852</u>	<u>1,737</u>	<u>227,589</u>	<u>229,616</u>	<u>2,027</u>	<u>0</u>

2) **Reversal of net Capital Charges**

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has

no impact on the Council's General Fund.

3) Carry Forwards from 2020/21

Carry forwards from 2020/21 into 2021/22 totalling £816k were approved by Council and the Executive. Full details were reported to the June meeting of the Executive in the "Provisional Final Accounts 2020/21" report.

## **Comments from the Executive Director of Environment and Community Services**

### **(Environment & Community Portfolio)**

Like the rest of the Council, the Covid-19 pandemic and resultant restrictions had a significant impact on many of the Environment and Community Services Portfolio's services in 2020/21 and continue to do so into this financial year with an overall overspend of £589k projected, before application of Covid grant funding of £440k. The main service areas affected are:

- Parking services were most severely affected during the initial lockdown restrictions in 2020, with a 95% reduction in parking use and a corresponding decrease in the level of enforcement. There was some level of recovery over the rest of the year although overall activity remained significantly lower than pre-Covid levels and consequently the income budget for 2021/22 was reduced by £1.2m. Despite this adjustment, activity so far this year remains severely affected particularly income from off-street parking fees and PCN's.
- Waste services were impacted as a result of people remaining at home during periods of lockdown, subsequent continued restrictions and more people working from home generating significantly increased volumes of residual waste to be disposed. The budget was consequently increased by £0.5m for 2021/22 to take this into account, and although volumes have now stabilised, they remain at the higher level and continue to be closely monitored. In addition, trade waste income has also been severely affected with businesses not operating as normal for much of the last 16 months and some no longer trading; consequently income levels are projected to be under budget this year.
- Income from other fees and charges is also affected across all services to some degree with marked reductions in income from street traders licences.

### **(Public Protection and Enforcement Portfolio)**

The Public Protection and Enforcement Portfolio has had to meet the significant unbudgeted costs of the Council's contribution to London-wide emergency mortuary provision, with a contribution this year of £469k. During 2020/21 there was also an impact on the Council's own services due to the impact of an increased number of Covid-19 deaths on the costs of the Coroner's and mortuary services, together with expected reduction in income from public protection services. Although no variations this year are currently projected, this situation could easily change if there were further increases in infections especially over the winter period.

## **Analysis of Risks**

### **– Environment & Community Portfolio**

Although Covid-19 restrictions have been eased and are due to be completely lifted, future increases in infections and reintroduction of some restrictions would add to uncertainty of how long these measures could be in force for. Nor it is yet clear what the longer term wider economic impacts will be and how this will affect services later in the year and beyond.

In respect of waste, the new contracts have been in place since April 2019. Contract costs are subject to volatility as any growth in the number of properties and tonnages collected will incur additional expenditure, due to the extra collections that would be required and the additional waste that is generated. Any fluctuations on the market prices will affect the income from sales of recyclates income. Another potential risk area is recycling paper income. Wet weather affects the quality of the paper collected and therefore may lead to issues arising with the processing of it as 'paper' and a loss of income. Furthermore, latest monitoring has demonstrated the effect of changing economic and working patterns and it is not possible to predict the extent to which some of these trends will become embedded.

Over and above the current impact of Covid-19, Parking will continue to experience fluctuations in both income from On and Off Street Parking as usage varies, as well as changes in enforcement income. Income levels are difficult to predict as accurately as levels of parking are dependent on a wide variety of factors of which some are beyond the Council's control.

Many of the Portfolio's services can be affected by severe weather events which cannot be predicted. In particular, the highways winter service, grounds maintenance and trees.

There is still some uncertainty with regard to TFL funding and at the time of this report we have not been advised on the level of grant allocation we will receive for project delivery up to the 11th December 2021. No funding for either staff costs or projects has been identified post this date.

#### **– Public Protection & Enforcement Portfolio**

Any high profile inquests or significant increase in volume of cases could increase the cost of the Coroner's service. There is also still some uncertainty with regard to the Coroners core costs for 2021/22.

The provision of a sustainable mortuary service at an affordable cost in the long term is problematic due to variables in demand and a very limited market with little competition.

#### **Comments from the Director of Adult Social Care**

Staff within social care have continued to largely work remotely in line with government guidance. Demand for assessments resulting in support have continued to increase and we have kept pace with the increase in demand to discharge patients from acute settings. However keeping pace with demand will remain a challenge as health partners seek to deal with the backlog of admissions and their waiting lists. This will have an inevitable knock on to the Adult Social Care budget.

As services have re-opened we have continued to provide support to providers of care in order to assist them with delivering safe services.

Relationships with partners have continued to be strong and we have jointly used the learning from the pandemic and embedded this in our practice and forward planning. Health have delivered funding to support discharge arrangements for the first quarter of the new financial year, and we are jointly working to find a sustainable way of funding new discharge arrangements in the longer term.

We will focus efforts on our work in the process of hospital discharge to make every effort to avoid placements through support plans that focus on support at home and promoting independence and by careful development of the Trusted Assessor arrangements.

The Department successfully facilitated the transfer of available Government Grants to providers and kept in regular contact with them to monitor the impact on their staffing and financial levels. This ensured sufficient supply of services throughout the entire pandemic. Additional funding has just been released which again will be passported to care providers as required.

Work continues to deliver savings identified through the Transformation programme and progress is monitored on a monthly basis. New targets are being developed to help offset the overall pressures on the Council's budget as we move out of the pandemic.

#### **Comments from the Director of Housing, Planning and Regeneration**

£1,403k of growth was included in the housing budget for 2021/22 to reflect the continuing pressures in relation to homelessness and the provision of temporary accommodation. A total of £886k savings have also been included to mitigate these pressures.

Whilst approaches remain high, the ongoing supply of acquired properties and prevention work has continued to slow the rate of growth in nightly paid accommodation placements. However there is likely to be increased pressures as the moratorium on evictions during the pandemic if lifted and the model has above has been adjusted to reflect the increasing placements averaging 20 per month. This position does rely on the supply of acquired properties continuing to come through. This results in a projected £556k overspend on temporary accommodation (net of projected savings), with a £461k overspend on housing overall. As has been reported work is ongoing to increase the supply of affordable housing to continue to mitigate and reduce the current pressures relating to temporary accommodation.

A substantial part of Planning Services' work attracts a fee income for the Council, for example the planning application fees. The fee income and volume of work reflects the wider economic circumstances affecting development pressures in the Borough. There is a risk of income variation beyond the Council's immediate control; however, trends are regularly monitored in order that appropriate action can be taken. Action has successfully been taken to negate the risk of Government Designation for Special Measures due to Planning performance for the current year. However, this is based on the actions identified being implemented to reduce the risk of Government Designation in future years.

There is a risk of substantial planning appeal costs being awarded against the Council by the Planning Inspectorate if the Council is found to have acted unreasonably. For major appeals, which can arise unpredictably, there is often a need for specialist external consultant's advice which creates additional costs.

The key risks in the Renewal, Recreation and Housing Portfolio continue to be:

- i) Increased homelessness and the associated costs particularly relating to the increased demand for placements across London.
- ii) Increased rent arrears arising from roll out of Welfare reform and impact of COVID
- iii) Reduced vacant housing association properties coming forward for letting
- iv) Increased maintenance and repairs costs in relation to the travellers site required to maintain health and safety standards
- v) Increase in planning applications and need to ensure application processing is sufficiently resourced
- vi) Increases being seen in construction and maintenance costs

Finally, the immediate and ongoing impacts of the Covid-19 pandemic on budgets are only now becoming apparent. Significant losses in income, in particular from commercial rents, are expected as town centres have been severely affected during lockdown restrictions. There is also likely to be an increase in homeless presentations and families requiring temporary accommodation as the current moratorium on evictions is eased later in the year. The full impact in 2021/22 and future years is difficult to assess at this stage and will be largely dependent on the easing of restrictions and recovery of the wider economy.

### **Comments from the Director of Childrens Services**

The Children, Education and Families Portfolio has an overspend of £1,706,000 for the year.

The Education Division has an underspend of £1,287k. This is mainly to do with SEN transport.

Initial analysis indicates that there are two main causal factors resulting in the forecast overspend position on transport:

Increase in number and complexity of Special Educational Needs and Disabilities - The national increase in EHCPs is widely acknowledged as unsustainable and the rate of increase is accelerating across the country. In Bromley, despite gatekeeping measures, the increase in EHCPs has now reached 17%, higher than the projected increase of 14% used to produce Growth funding assumptions. Additionally, the complexity of children and young people's needs is increasing, particularly Covid-related acute social, emotional and mental health needs, which require specialist provision which is typically costly independent provision outside of Bromley. Transport is often required and although officers seek to minimise costs, transport is often required to meet children's needs.

Transport provider pressures arising from the Covid-19 pandemic - The number of children requiring transport has increased by circa 17%, but this only accounts for part of the increase in costs. The outgoing Transport Manager reports that the unavailability of drivers has resulted in more expensive providers having to be used from the call off framework. Anecdotally, there are reports from across the UK and in Bromley that a large number of former minicab drivers have moved to delivering parcels and takeaway deliveries which were a significant growth area in the pandemic, resulting in drivers and smaller vehicles not being available. In addition, during the pandemic single transport was required for those vulnerable children attending schools and this further impacted on the cost.

Immediate management action has been taken on the notification of the forecast budget overspend position. A specialist external transport provider has been commissioned to undertake a review of SEN transport, including benchmarking analysis and a full review of processes and eligibility criteria to identify potential savings. An interim report is expected by mid-August, with a full report to Members by September/October.

There is a current projected underspend in DSG of £3,214k. This will be added to the £1,139k carried forward from 2020/21. This gives us an estimated DSG deficit balance of £4,353k into the new financial year.

The impact of additional legal duties from the SEND Reforms, has led to unsustainable financial pressures on High Needs costs within the DSG. An increase in Government funding (>£5m in 2021/22) is not sufficient to meet the increased costs. We understand that Bromley is one of the last London Boroughs to incur a deficit in the DSG, with some local authorities having deficits in excess of £20m. The legal framework is heavily weighted in favour of parental preference, which is often for independent day and residential provision. Decisions on the basis of cost are often successfully challenged at tribunal, with additional costs arising.

Despite extensive attempts to gatekeep and reduce the use of independent provision, Bromley had a deficit position of £1,139k in 2020/21, which is forecast to increase by £3.2m in 2021/22. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

The number of children and young people requiring an Education, Health and Care Plan and the increase in the complexity of needs is the key driver for increased cost pressures in the SEN placement budget. At 17%, the current growth in EHCPs exceeds the forecast used to project growth funding. In the 2020 calendar year, 453 new EHCPs were issued, up from 274 in 2018 and 352 in 2019. We have sought to commission additional local specialist provision, including a new special free school due to open in 2023, but the needs are such that we have no choice but to continue placing children in more costly provision to meet their needs to meet our legal statutory duties.

The unsustainability of the SEN system is a national issue and there are high expectations being set for the DfE's SEND Review which has just been pushed back to Autumn 2021. Nevertheless, officers are seeking to further reduce costs, within the tight constraints of the legal framework. Officers are working on a deficit recovery plan ahead of this being required by the DfE.

A review of High Needs Funding Bands has commenced, with oversight from the SEND Governance Board and CEF PDS. This will consider how the funding bands can be simplified and to identify where any savings can be made. We continue to work on increases to local specialist provision, including the special free school and increases in Additionally Resourced Provisions, which are specialist classes within mainstream schools.

In Children's Social Care the overspend is £419k. This figure has partially been offset by using one off COVID COMF funding to reduce the in year overspend by £1,500k

The ongoing impact of C19 on Children Services continues especially in respect of contacts into our MASH – these continue to remain around 1,000 contacts per month compared to around 600 in April 2020. The courts are still suffering with the backlog and final hearings now being scheduled for 2022 resulting in children remaining in the care system until that decision is made. The courts continue to be risk averse in making supervision orders even for those Special Guardians. Such moves result in social work time and increased caseloads restricting the flow as we have done pre pandemic. There are currently 102 children waiting outcomes. Many of these children's final care plans for permanency are either SGO or Adoption resulting in around 28 children who will come out of the system and would be closed to the LA. The fallout from this pandemic will continue for some considerable time to come particularly in relation to the increasing referral rate and complexity of the children coming into care. The increase in mental health and wellbeing amongst young people has resulted nationally in an increase in suicide and suicidal ideation and with the lack of CAMHS and adult mental health services the risk and support is falling to the Local Authority. To ameliorate this because the Local Authority has no option we have used the Covid funding to recruit two mental health practitioners to support our children.

We continue to see the significant impact on the most vulnerable families and our efforts to safeguard them but the cost of supporting them through the last year and what will inevitably be the ripple effect in 21/22. We continue to concentrate on ensuring that children are safeguarded throughout the current crisis and as we move forward over the next year to 12 - 18 months. Of course, if children come into the system and are unable to be reunified within 6 months the likelihood is that these young people will remain long term and move through to increase the numbers and cost as care leavers up until the age of 25 years.

We are now visiting families physically with very few virtual visits which only occur if families are isolating.. With these visits staff are identifying how fragile families are and how their networks have fallen away resulting in an increase in Child In Need cases. Our Early intervention service for the first time ever has seen waiting lists of 60 plus and as such have pivoted to develop a light touch assessment for some families to ensure that they are supported, preventing crisis and routes into the statutory services.

Many of the families referred in recent months have not been known to the Local Authority before and is an indication of the impact of Covid where prior they would be reliant on families, friends, networks and community – such referrals are not light touch but many have resulted in immediate escalation through to the courts particularly where immobile babies and young children are being harmed. CLA numbers remain high and are at higher levels than were budgeted

There has been increased requests for support particularly in CWD and with slow opening of the respite provision managed by health partners this has increased demand on additional support packages to try and prevent children with complex disabilities entering the care system. One child entering the system can be at a conservative cost of 300 – 400K per year. CWD have seen a significant increase in children with disabilities coming onto care despite the innovative and expensive care packages put in to support with health provision short breaks. Families resilience has been impacted and particularly children with profound and complex health and challenging sometimes aggressive behaviour.

We were cautious in relation to closing cases which was acknowledged as good practice by Ofsted, and where children in ordinary circumstances may have been removed from plans multi agency professionals and families have a heightened anxiety requesting the LA to remain involved. During the second wave as predicted this continued. We continue to review all CIN cases open over 9 months via our CIN Panel to ensure that we are either able to close or step down. However stepping down to EIS causes increase in the already waiting list.

The continuation of the new variant continues to have impact and whilst the increasing numbers of infection do not warrant hospitalisation it continues to place strain on families who are required to isolate if found to be positive.

The risks in the Children, Education & Families Portfolio are:-

- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant and competitive salaries being paid at this time

- ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people. For example Bromley has had in the last 2 years reduced its use of residential mother and baby placements but we have seen an increase in this area with the courts directing such placements which impacts on the cost of our placements budget . The cost of such placements is high and then with the delay to final hearing families are being retained in these placements beyond the assessment
- iii) Increase in the Looked After Population due to C19 and families being unable to cope.
- iv) Increased complexity of children (SEND).
- v) Impact of Social Work Act 2017 implementation.
- vi) Income from partner agencies being redeployed and reducing their contact with families leaving the LA solely responsible.
- vii) Long term closure of short breaks throughout 2020/21 resulting in demand and cost pressures.
- viii) Shortage of local school places.
  
- ix) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
- x) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health
- xi) Responsibility of Virtual School (VS) in relation to supporting any child adopted living within Bromley entitled to support – this support can be requested from families and schools and with the Covid this has increased significantly stretching the VS team

## Adult Care and Health Portfolio Budget Monitoring Summary

2020/21 Actuals £'000	Division Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>								
<b>Adult Social Care</b>								
20,905	Assessment and Care Management	23,789	23,789	24,914	1,125	1	0	836
83	Direct Services	94	94	94	0		0	0
1,505	Quality Assurance & Safeguarding	1,606	1,606	1,606	0		0	0
37,198	Learning Disabilities	38,666	38,666	38,856	190	2	0	784
7,734	Mental Health	8,019	8,019	7,727	Cr 292	3	0	Cr 281
Cr 180	Better Care Funding - Protection of Social Care	0	0	0	0		0	0
Cr 535	CCG Support for Social Care	0	0	0	0		0	0
0	COVID grants	0	0	Cr 1,000	Cr 1,000		0	0
<b>66,710</b>		<b>72,174</b>	<b>72,174</b>	<b>72,197</b>	<b>23</b>		<b>0</b>	<b>1,339</b>
<b>Integrated Commissioning Service</b>								
2,019	Integrated Commissioning Service	2,207	2,227	2,227	0		0	0
1,096	Information & Early Intervention	1,160	1,160	1,160	0		0	0
Cr 1,096	- Net Expenditure	Cr 1,160	Cr 1,160	Cr 1,160	0		0	0
	- Recharge to Better Care Fund (Prot of Soc Care)				0		0	0
	Better Care Fund							
22,835	- Expenditure	23,605	23,718	23,718	0	4	0	0
Cr 22,859	- Income	Cr 23,631	Cr 23,744	Cr 23,744	0		0	0
	Improved Better Care Fund							
10,269	- Expenditure	7,503	10,050	10,050	0	5	0	0
Cr 10,269	- Income	Cr 7,503	Cr 10,050	Cr 10,050	0		0	0
<b>1,995</b>		<b>2,181</b>	<b>2,201</b>	<b>2,201</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>Public Health</b>								
14,835	Public Health	14,971	14,976	14,976	0		0	0
Cr 14,971	Public Health - Grant Income	Cr 15,112	Cr 15,112	Cr 15,112	0		0	0
<b>Cr 136</b>		<b>Cr 141</b>	<b>Cr 136</b>	<b>Cr 136</b>	<b>0</b>		<b>0</b>	<b>0</b>
<b>68,569</b>	<b>TOTAL CONTROLLABLE ADULT CARE &amp; HEALTH</b>	<b>74,214</b>	<b>74,239</b>	<b>74,262</b>	<b>23</b>		<b>0</b>	<b>1,339</b>
3,400	<b>TOTAL NON CONTROLLABLE</b>	439	405	405	0		0	0
5,150	<b>TOTAL EXCLUDED RECHARGES</b>	4,991	4,991	4,991	0		0	0
<b>77,119</b>	<b>TOTAL ADULT CARE &amp; HEALTH PORTFOLIO</b>	<b>79,644</b>	<b>79,635</b>	<b>79,658</b>	<b>23</b>		<b>0</b>	<b>1,339</b>

## Reconciliation of Latest Approved Budget

£'000

## 2021/22 Original Budget

79,644

## Items Requested this Cycle:

**Carry forwards requests**

## Better Care Fund

- expenditure

113

- income

Cr 113

## Improved Better Care Fund

- expenditure

2,547

- income

Cr 2,547

## Public Health Grant

- expenditure

1,855

- income

Cr 1,855

## Test and Trace Service Support Grant

- expenditure

747

- income

Cr 747

## Contain Outbreak Management Fund

- expenditure

3,968

- income

Cr 3,968

Review of s31 Mental Health arrangements

20

Public Health - MOPAC funding

5

## Other:

2021/22 Repairs &amp; Maintenance Programme

Cr 34

## Latest Approved Budget for 2021/22

79,635

## **REASONS FOR VARIATIONS**

### **1. Assessment and Care Management - Dr £1,125k**

The overspend in Assessment and Care Management can be analysed as follows:

	<u>Current</u>	<u>Variation</u>
		£'000
<u>Physical Support / Sensory Support / Memory &amp; Cognition</u>		
<b>Services for 65 +</b>		
- Placements		1,794
- Domiciliary Care / Direct Payments	Cr	804
		<u>990</u>
<b>Services for 18-64</b>		
- Placements		294
- Domiciliary Care / Direct Payments		<u>179</u>
		<u>473</u>
<b>Other</b>		
- Extra Care Housing	Cr	50
- Day Care	Cr	62
- Transport	Cr	50
- Community DoLS	Cr	100
- D2A	Cr	76
		<u>1,125</u>

The 2020/21 budget includes funding for the full year effect of the September 2020 overspend as reported to committee as part of the September Budget Monitoring report.

#### Services for 65+ - Dr £990k

Numbers in residential and nursing care continue to be above the budget provision, currently 29 placements above the budget number of 457, with an overspend being projected of £1,794k for the year. Of this amount £733k relates to costs being incurred for both placements above the Council's guide rates and additional 1-2-1 care required for some service users in some of the residential settings. One of the budget savings from the 2020/21 budget was to minimise placements above the guide rates and officers continue to consider costs when placement's are being agreed, whilst at the same time needing to ensure the service users needs are met.

The overall position on the domiciliary care and direct payments budgets is a projected underspend of £804k. Domiciliary care is projected to underspend by £927k and direct payments to overspend by £123k.

#### Services for 18-64+ - Dr £473k

Placements for 18-64 age group are projected to overspend by £294k this year based on current service user numbers. The main pressure area relates to service users with a primary support reason (PSR) of Physical Support where the actual number of 38 is 3 above the budget provision. Due to the expensive nature of placements for this age group, this has resulted in the large overspend despite the relatively small number above budget.

The overall position on the domiciliary care and direct payments budgets is a projected overspend of £179k. Domiciliary care is currently projected to overspend by £130k and direct payments by £49k.

#### Extra Care Housing - Cr £50k

The hours being delivered in the Extra Care Housing unit continue to remain at the minimum level resulting in a current year to date underspend of £50k. This underspend may increase during the course of the year if hours delivered remain low and the level of vacancies in the units continue.

#### Day Care Services - Cr £62k

The continued uncertainty around day care resuming after the closure of the day centres during the pandemic is resulting in a continued underspend on the budget. The year to date underspend is estimated at £62k, and may increase if services continue to be affected.

#### Transport - Cr £50k

The reduced use of Day Care services has impacted on the service provided by our external transport providers, with an underspend to date of £50k reported. As with day care, this could change depending on the rate that day services return to normal.

#### Community Deprivation of Liberty Service (CDoLS) - Cr £100k

This service continues to underspend as there have been delays to implementing the required changes, which are now expected to happen this year. A year to date underspend only is therefore being reported of £100k.

#### Discharge to Assess (D2A) - Cr £76k

Due to Covid-19, discharges from hospital continue to follow a revised pathway in unison with health, funded by government grants. This meant that the budget allocation for the discharge to assess service is only minimally being utilised, so an underspend is currently being reported. This could continue if covid related services continue to be used.

## **2. Learning Disabilities (LD) - Dr £190k**

The 2021/22 LD budget includes funding for anticipated 2021/22 demand-related pressures and the full year effect (FYE) of the 2020/21 overspend but also reductions relating to planned savings.

An overspend of £190k is currently anticipated and this is mainly due to pressures arising from increased client needs in the early months of 2021/22. Growth funded in the budget for the 2020/21 overspend FYE slightly exceeded the actual full year effect of the 2020/21 outturn so this is not a factor. Given the early stage in the financial year a significant element of projected spend is based on assumptions, for example future services for young people transitioning to adult social care services and increased client needs during the year. In view of the relatively high proportion of the forecast based on future assumptions rather than actual data, this position is likely to change as the year progresses.

In addition there are uncertainties in relation to COVID and the impact this may have in 2021/22. Reduced expenditure was seen in 2020/21 in relation to the temporary cessation of day services, transport, some clients returning home from their placements and a higher than usual number of deaths. While there is hope that the impact of the pandemic may be less in the current year, considerable uncertainty remains.

The 2021/22 LD budget includes a total of £1.1m savings in relation to: increasing the uptake of Shared Lives services; voluntary and community sector support to promote independence; strengths based provision from out of borough providers and action to mitigate growth pressures. This is an ambitious target and activity may be curtailed by the COVID pandemic. As was the case in 2020/21, it may be possible to attribute part of any shortfall to COVID Grant funding.

## **3. Mental Health (MH) - Cr £292k**

Similar to Learning Disabilities above, the 2021/22 Mental Health budget includes funding for the full year effect of the 2020/21 overspend. The amount was based on the September 2020 budget monitoring forecast (£832k) but the full year effect of the outturn at the end of the year had reduced to £436k. The effect of this in isolation equates to a starting point for the year of a £396k underspend.

Activity in the early months of the financial year has increased projected expenditure and a lower level of underspend is currently anticipated, of £292k. The reasons for this include new packages of care, some of which relate to hospital discharges expected to start imminently, and increased expenditure on domiciliary care. The budget holder is closely scrutinising the latter to exclude primary support reason misclassification as a reason for the increased spend. The effect of any misclassification would be cost neutral across the whole of Adult Social Care but would create a false picture of pressures across the individual services.

## **4. Better Care Fund (BCF) - Nil variation**

Other than variations on the protection of social care element, any underspends on Better Care Fund budgets will be carried forward for spending in future years under the pooled budget arrangement with South East London Clinical Commissioning Group (CCG).

## **5. Improved Better Care Fund (IBCF) - Nil Variation**

The total amount of funding available in 2021/22 is:

	£'000
2021/22 IBCF allocation - recurrent	4,636
2021/22 IBCF allocation - non-recurrent (extended for 5th year)	1,677
2021/22 Winter Pressures Grant	1,190
Carry forward from previous years	2,547
	<hr/>
	10,050

The non-recurrent IBCF funding of £1,677k has been extended for a fifth year and, for the second year running, this will fund a contribution to a new, 'whole system' reserve that can be called upon in relation to any crisis in the joint health and social care systems.

## **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually.

Since the last report to the Executive, 8 waivers for Adult placements have been agreed for between £50k and £100k and 6 for more than £100k.

## **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive there have been no virements.

## Children, Education and Families Portfolio Budget Monitoring Summary

2020/21 Actuals	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>EDUCATION CARE &amp; HEALTH SERVICES DEPARTMENT</b>							
	<b>Education Division</b>							
Cr 423	Adult Education Centres	Cr 448	Cr 448	Cr 438	10	1	0	0
644	Schools and Early Years Commissioning & QA	735	735	693	Cr 42	2	0	0
6,827	SEN and Inclusion	7,707	7,707	8,941	1,234	3	0	0
126	Strategic Place Planning	103	103	103	0		0	0
Cr 30	Workforce Development & Governor Services	Cr 27	Cr 27	Cr 27	0		0	0
202	Access & Inclusion	184	184	269	85	4	0	0
Cr 1,416	Schools Budgets	Cr 1,482	Cr 1,482	Cr 1,482	0	5	0	0
146	Other Strategic Functions	777	816	816	0		0	0
<b>6,076</b>		<b>7,549</b>	<b>7,588</b>	<b>8,875</b>	<b>1,287</b>		<b>0</b>	<b>0</b>
	<b>Children's Social Care</b>							
1,313	Bromley Youth Support Programme	1,657	1,657	1,657	0	6	0	0
856	Early Intervention and Family Support	1,236	1,236	1,236	0		0	0
6,379	CLA and Care Leavers	6,839	6,918	7,940	1,022		0	1,017
16,919	Fostering, Adoption and Resources	17,778	17,778	18,534	756		0	2,310
3,377	Referral and Assessment Service	3,598	3,598	3,636	38		0	0
2,956	Safeguarding and Care Planning East	2,869	2,869	2,972	103		0	0
5,377	Safeguarding and Care Planning West	5,503	5,503	5,503	0		0	0
Cr 889	Safeguarding and Quality Improvement	Cr 984	Cr 984	Cr 984	0	0	0	
0	COVID grants	0	0	Cr 1,500	Cr 1,500	0	0	
<b>36,288</b>		<b>38,496</b>	<b>38,575</b>	<b>38,994</b>	<b>419</b>		<b>0</b>	<b>3,327</b>
<b>42,364</b>	<b>TOTAL CONTROLLABLE FOR CHILDREN, EDUCATION &amp; FAMILIES</b>	<b>46,045</b>	<b>46,163</b>	<b>47,869</b>	<b>1,706</b>		<b>0</b>	<b>3,327</b>
8,893	<b>Total Non-Controllable</b>	1,582	1,580	1,580	0		0	0
8,531	<b>Total Excluded Recharges</b>	9,000	9,000	9,000	0		0	0
<b>59,788</b>	<b>TOTAL CHILDREN, EDUCATION &amp; FAMILIES PORTFOLIO</b>	<b>56,627</b>	<b>56,743</b>	<b>58,449</b>	<b>1,706</b>		<b>0</b>	<b>3,327</b>
	<b>Memorandum Item</b>							
	<b>Sold Services</b>							
Cr 35	Education Psychology Service (RSG Funded)	Cr 113	Cr 113	259	372	7		0
Cr 28	Education Welfare Service (RSG Funded)	Cr 22	Cr 22	32	54			0
Cr 30	Workforce Development (DSG/RSG Funded)	Cr 30	Cr 30	30	0			0
61	Community Vision Nursery (RSG Funded)	67	67	67	0			0
92	Blenheim Nursery (RSG Funded)	98	98	98	0			0
<b>60</b>	<b>Total Sold Services</b>	<b>0</b>	<b>0</b>	<b>426</b>	<b>426</b>		<b>0</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2021/22

56,627

## Contingency:

Role of Virtual School Heads to children with a social worker Implementation Grant		100
- expenditure	Cr	100
- income		
Reducing Parental Conflict Workforce Development Grant		
- expenditure		22
- income	Cr	22
Domestic Abuse - Support for Victims		
- expenditure		35
- income	Cr	35
Tackling Troubled Families		
- expenditure		324
- income	Cr	324

## Carry forwards:

Holiday activities and Food Grant		
- expenditure		81
- income	Cr	81
Deed Settlement for Hawes Down Site		
- expenditure		12
- income	Cr	12
NHS England on training for staff		
- expenditure		90
- income	Cr	90
Tackling Troubled Families		
- expenditure		567
- income	Cr	567

Probation Service Grant		
- expenditure	Cr	5
- income		5
Wellbeing for Education		39
North Lodge		79

<b>Other:</b>		
Repairs and Maintenance	Cr	2

<b>Latest Approved Budget for 2021/22</b>		<u><u>56,743</u></u>
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## **REASONS FOR VARIATIONS**

### **1. Adult Education - Dr £10k**

The Adult Education service is currently projecting to overspend by £10k. This is due to £4k overspend on staffing and a £6k overspend on Business Rates.

### **2. Schools and Early Years Commissioning & QA - Cr £42k**

There is currently expected to be an overspend of £42k in this area that is mainly due to staff vacancies

### **3. SEN and Inclusion - Dr £2,234k**

The staffing in this area is currently forecasting an underspend by £23k.

The Education Psychologists are currently in the process of recruiting to the vacant posts in their team. This is causing the statutory service they are required to provide to be underspent by £199k and the Trading Service they offer to the Schools to be overspent by £372k due to the use of expensive agency staff used to provide the service. This is a net overspend of £173k.

SEN Transport is currently forecast to overspend by £2,084k due to increased volumes of children receiving the service follow COVID and other demands on the service. This figure may change during the year as route rationalisation occurs regularly and a complete review takes place as part of the design of the routes for the new academic year.

### **4. Access & Inclusion - Dr £85k**

The Education Welfare Service Trading Account is currently expected to under collect on it's income by £55k due to the loss of a number of school contracts.

There is currently expected to be an overspend of £25k in this area on staffing.

There are small overspends on running costs of £5k.

### **5. Schools Budgets (no impact on General Fund)**

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

There is a current projected overspend in DSG of £3,214k. This will be added to the £1,139k deficit that was carried forward from 2020/21. This would give a total DSG deficit of £4,353k. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements. There is also due to be an adjustment to the carry forward figure for Early Years Prior Year Adjustment. This should be announced during July.

The in-year overspend is broken down as follows:-

There is an underspend of £67k in the Primary Support Team, due to vacant posts and the under use of agency and consultancy costs to provide the service.

The Home and Hospital service has a pressure of £49k due to an overspend on agency / staffing of £43k and running cost over spend of £7k.

The Behaviour Support service is currently expected to underspend by £40k due to underspends on staffing.

The Education Welfare service is currently forecasting an overspend of £26k due loss of income £28k that is offset by a small staffing underspend of £2k.

SEN placements has overspend by a total of £3,490k. These overspends are split as follows:-

Residential Placements - £1,736k

Top-Up Funding - £1,281k

Alternative Provisions - £473k

The Hearing Unit, Sensory Support, Complex Needs Team, Outreach & Inclusion Services and Pre-School Services are all currently projected to underspend. Most of the underspend relates to lower than expected staffing costs, but there is also a small amount that relates to running costs that are not expected to be incurred during the year. The total of all of these underspends is a £234k.

There is also a total small balance of underspends of £10k.

	Variations £'000	High Needs £'000	Schools £'000	Early Years £'000	Central £'000
Primary Support Team	-67	0	0	0	-67
Home & Hospital	49	49	0	0	0
Behaviour Support	-40	-40	0	0	0
Education Welfare Officers	26	0	0	0	26
Other Small Balances	-8	0	0	4	-12
SEN:					
- Placements	3,490	3,490	0	0	0
- Darrick Wood Hearing Unit	-47	-47	0	0	0
- Sensory Support	-32	-32	0	0	0
- Complex Needs Team	-51	-51	0	0	0
- Outreach & Inclusion Service	-91	-91	0	0	0

- High Needs Pre-school Service	-13	-13	0	0	0
- Other Small SEN Balances	-2	-2	0	0	0
<b>Total</b>	<b>3,214</b>	<b>3,263</b>	<b>0</b>	<b>4</b>	<b>-53</b>

### **7. Children's Social Care - Dr £419k**

The current budget variation for the Children's Social Care Division is projected to be an overspend of £1,919k. Despite additional funding being secured in the 2021/22 budget, continued increases in the number of children being looked after together with the cost of placements has continued to put considerable strain on the budget. This overspend has been offset by a £1,500k of COVID Grant funding, reducing the overall overspend down to £419k

#### CLA and Care Leavers - Dr £1,022k

The overspend in this area relates accommodation and support costs in relation to the Children Looked After placement of £1,022k.

#### Fostering, Adoption and Resources - £756k

The budget for children's placements is currently projected to overspend by £756k this year. This amount is analysed by placement type below.

- Community Home's / Community Home's with Education - Dr £159k
- Boarding Schools - Cr £117k
- Fostering services (IFA's) - Dr £973k
- Fostering services (In-house, including SGO's and Kinship) - Cr £256k
- Adoption placements - Cr £3k

#### Referral and Assessment Service - Dr £38k

The main projected variance relates to services to people with No Recourse to Public Funds (NRPF), which is currently projecting an overspend of £38k.

#### Safeguarding and Care Planning East - Dr £103k

The budget for care proceedings is currently projected to underspend by £103k, particularly in the area of community and residential parenting assessments.

### **8. Sold Services (net budgets)**

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

#### **Waiver of Financial Regulations**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, there has been no waiver in the Education area. In Children's Social Care there were 2 waivers agreed for placements of between £50k and £100k and 1 between £100k and £150k.

#### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been 0 virements.

## Environment &amp; Community Portfolio Budget Monitoring Summary

2020/21 Actuals £'000	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>ENVIRONMENT &amp; COMMUNITY PORTFOLIO</b>							
	<b>Street Scene &amp; Green Spaces</b>							
5,876	Parks and Green Spaces	5,726	5,841	5,841	0		0	0
Cr 189	Business Support and Markets	Cr 80	Cr 80	0	80	1	0	0
17,936	Waste Services	18,515	18,780	18,930	150	2	0	0
5,665	Street Environment	5,685	5,753	5,753	0		0	0
221	Street Regulation	227	227	232	5	3	0	0
1,240	Management and Contract Support	1,416	1,416	1,416	0		0	0
1,010	Arboriculture Management	732	732	732	0		0	0
	COVID grants	0	0	Cr 100	Cr 100		0	0
<b>31,759</b>		<b>32,221</b>	<b>32,669</b>	<b>32,804</b>	<b>135</b>		<b>0</b>	<b>0</b>
	<b>Transport Operations and Depot</b>							
574	Transport Operations and Depot Management	742	742	642	Cr 100	4	0	0
<b>574</b>		<b>742</b>	<b>742</b>	<b>642</b>	<b>Cr 100</b>		<b>0</b>	<b>0</b>
	<b>Traffic, Parking and Highways</b>							
Cr 36	Traffic & Road Safety	132	132	132	0	5	0	0
Cr 8,014	Parking	Cr 7,574	Cr 7,574	Cr 7,120	454	6 - 10	0	0
6,133	Highways (including London Permit Scheme)	6,240	6,440	6,440	0		0	0
	COVID grants	0	0	Cr 340	Cr 340		0	0
<b>Cr 1,917</b>		<b>Cr 1,202</b>	<b>Cr 1,002</b>	<b>Cr 888</b>	<b>114</b>		<b>0</b>	<b>0</b>
<b>30,416</b>	<b>TOTAL CONTROLLABLE</b>	<b>31,761</b>	<b>32,409</b>	<b>32,558</b>	<b>149</b>		<b>0</b>	<b>0</b>
7,276	<b>TOTAL NON-CONTROLLABLE</b>	6,619	6,645	6,645	0		0	0
2,511	<b>TOTAL EXCLUDED RECHARGES</b>	2,112	2,112	2,112	0		0	0
<b>40,203</b>	<b>PORTFOLIO TOTAL</b>	<b>40,492</b>	<b>41,166</b>	<b>41,315</b>	<b>149</b>		<b>0</b>	<b>0</b>

Reconciliation of Latest Approved Budget £'000

Original Budget 2021/22 40,492

**Carry Forward Requests**

Street Lighting upgrades	200
Clinically Extremely Vulnerable COVID Grant:	
- expenditure	275
- income	Cr 275

**Central Contingency Adjustments**

Contract inflation:	
Waste Services	265
Street Environment	77
Grounds Maintenance	106

**Other**

Repairs & Maintenance programme	26
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Latest Approved Budget for 2021/22 41,166

## **REASONS FOR VARIATIONS**

### **1. Business Support and Markets Dr £80k**

Street Traders licence income is projecting a £70k shortfall due to the effects of COVID-19 restrictions during the first few months of the financial year. Also changes to legislation for pavement licenses is anticipated to reduce the number of street trader licenses applied for during the summer months.

Advertising income is projected to underachieve by £10k due to the continued COVID-19 restrictions during the first part of the financial year. The return of this income stream during the later months of the year is anticipated to be slow.

### **2. Waste Services Dr £150k**

Waste Services budgets are currently forecast to overspend by £150k. These variations are mainly due to the ongoing impact of COVID-19 restrictions and measures affecting this service. They are as follows:

Reduced income of £100k from Trade Waste Collection customers is forecast as a result of lockdown measures affecting businesses during the first quarter of 2021/22. Whilst it is anticipated that this income stream will fully recover there is a risk that a number of businesses will have ceased trading and a current drop in client take up indicates that this may be the case. This income stream will be observed closely during further rounds of monitoring this financial year.

Recycling income is projected to meet current income targets. However there is uncertainty about continued income levels, mainly due to fluctuating price indices, especially paper and card, and the effects of wet weather, particularly as May has been such a wet month. Again this area will be monitored carefully as more months of data becomes available.

The disposal of residual waste and processing of recyclates will remain higher than pre COVID levels as working from home will become 'the normal' for many people. However, it is expected that the £500k growth built into the 2021/22 budget in recognition of this will be enough to absorb the increases. The service will continue to monitor this carefully and report any variations as more months of data becomes available.

The sale of kitchen waste liners is lower than previous years as the libraries, where these items are mainly sold, have been closed during the continued COVID-19 lockdown. And longer term some residents are continuing to purchase their kitchen waste liners from other sources. This has resulted in a £50k shortfall of projected income.

The Green Garden Waste service is expected to outturn on budget. Customer numbers continue to grow resulting in additional income but this is expected to be offset by the increased collection and disposal costs.

### **3. Street Regulation Dr £5k**

There is a £5k projected overspend relating to overtime undertaken by members of the team who have been supervising at the Norman Park COVID-19 testing station. The bulk of this work has now ceased but there are some small ongoing costs as assistance is required with twice weekly set up costs.

### **4. Transport Operations and Depot Management Cr£100k**

Salaries are projected to underspend by £30k due to staff vacancies and reduced working hours. Business rates are forecast to be in line with last financial year and therefore result in a £70k underspend.

### **5. Traffic & Road Safety**

There are projected underspends against LBB funded staffing budgets of £61k mainly due to an MG6 vacancy and part-time staff working in fully budgeted posts. However, at this point, TfL have only confirmed LIP funding to 11th December 2021, and therefore the underspend on LBB funded posts may be required to offset a potential LIP shortfall for the remainder of the financial year.

The Assistant Director of Traffic & Parking continues to work closely with TfL to understand the situation for future funding from 11 December and beyond and mitigating action will be prepared including a full service redesign.

Income for road closure charges is expected to achieve budget. The income budget was increased for this financial year as it had over-achieved target significantly and consistently in previous years. This budget will be monitored closely as lockdown easing continues and any potential surplus may be required to part fund TFL LIP funding gaps that may arise post-11 December.

### **Parking Dr £454k**

## **6. Income from Bus Lane Contraventions - Dr £122k**

There is a projected shortfall of £121k for bus lane enforcement. Activity levels are approximately 70% of 2019-20, the last 'normal' year which is in line with lower levels of traffic on the roads due to the continued affects of lockdown restrictions, along with the conversion of the Bromley Road bus lane to a cycle lane. Long term affects relating to people working from home post pandemic will be monitored during the remainder of the financial year.

## **7. Off/On Street Car Parking Dr £263k**

There is a projected deficit of £289k for Off and On Street parking income which continues to be adversely affected mainly due to the ongoing Covid-19 pandemic resulting in an overall reduction in parking use due to lockdown restrictions and general behaviour change. However there are some early indications of recovery and improvements in usage can be seen, particularly in On Street parking. Unfortunately MSCP income remains low, achieving around 35% of the same period in 2019-20. Officers are undertaking an exercise to analyse individual car park use to identify and monitor trends as it is suspected commuter car parks are impacting on income levels the most.

There is an anticipated underspend against Third Party Payment costs of £72k.

As part of savings initiatives an £18k income target for generating advertising revenue in off-street car parks was introduced last financial year; however Officers do not deem this target is achievable this financial year. Other advertising income streams will be monitored and any over achievement applied to offset this loss.

There is a projected £5k surplus for income received from off-street rentals for car washing facilities and Amazon lockers and Officers continue to identify new locations for these services.

Income generated for Bay Suspensions is projected to under-achieve by £25k and there is a projected deficit in Dispensation income of £8k, as demand for both has dropped-off significantly.

This overall projected overspend for Off and On Street parking is detailed below:

	<b>OFF ST</b>	<b>ON ST</b>	<b>Total</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Summary of variations within Off/On Street Car Parking</b>			
Off/On Street Car Parking income	269	20	289
Third Party Payments	Cr 72		Cr 72
Bay Suspensions		25	25
Dispensations		8	8
Advertising Revenue	18		18
Miscellaneous Income	Cr 5		Cr 5
<b>Total variations within Off/On Street Parking</b>	<b>210</b>	<b>53</b>	<b>263</b>

## **8. Permit Parking Cr £15k**

A overachievement of £6k is anticipated for permit parking. April activity was strong and falls in-line with an average month in 2019-20 and it is hoped this level will remain or increase throughout the financial year. There are projected underspends of against credit card commission costs of £5k, and £4k against the APCOA contract.

## **9. Car Parking Enforcement Dr £285k**

Based on April activity levels, there is a projected deficit of £264k from PCNs issued for the year. Whilst there are indications of good levels of recovery, ticket numbers are not achieving pre-Covid averages as yet. There is a projected shortfall of £21k for PCNs issued from CCTV enforcement cameras, however Officers are investigating camera moves as compliance has been reached in several areas.

## **10. Parking Shared Service Cr £200k**

There is a net projected underspend of £200k for the Parking Shared Service mainly due to underspends on staffing as a result of vacancies across both boroughs as well as a reduction in the number of agency staff employed.

	<b>Qtr. 1</b>
	<b>£'000</b>
<b>Summary of overall variations within Parking:</b>	
Bus Routes Enforcement	121
Off Street Car Parking	210

On Street Car Parking		53
Permit Parking	Cr	15
Car Parking Enforcement		285
Parking Shared Services	Cr	200
<b>Total variation for Parking</b>		<b><u>454</u></b>

**Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers over £50k have been actioned.

**Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Public Protection &amp; Enforcement Budget Monitoring Summary

2020/21 Actuals £'000	Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>Public Protection</b>							
370	Community Safety	401	401	401	0		0	0
137	Emergency Planning	141	141	141	0		0	0
574	Mortuary & Coroners Service	580	580	1,049	469	1	0	0
1,457	Public Protection	1,414	1,414	1,414	0		0	0
	COVID grants	0	0	Cr 469	Cr 469		0	0
<b>2,538</b>	<b>TOTAL CONTROLLABLE</b>	<b>2,536</b>	<b>2,536</b>	<b>2,536</b>	<b>0</b>		<b>0</b>	<b>0</b>
379	<b>TOTAL NON CONTROLLABLE</b>	6	6	6	0		0	0
928	<b>TOTAL EXCLUDED RECHARGES</b>	810	810	810	0		0	0
<b>3,845</b>	<b>PORTFOLIO TOTAL</b>	<b>3,352</b>	<b>3,352</b>	<b>3,352</b>	<b>0</b>		<b>0</b>	<b>0</b>

## Reconciliation of Latest Approved Budget

£'000

## Original Budget 2021/22

3,352

## Carry Forward Requests approved from 2020/21

Asset Recovery Incentivisation Scheme Expenditure		48
Asset Recovery Incentivisation Scheme Income	Cr	48
MOPAC Grant Expenditure		28
MOPAC Grant Income	Cr	28

## Other

## Latest Approved Budget for 2021/22

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**3,352**

## **REASONS FOR VARIATIONS**

### **1. Mortuary & Coroners Service Dr £469k**

Additional expenditure of approximately £469k is forecast this financial year . This relates to the pan London shared costs for the additional emergency mortuary provision put in place for the Capital as a result of COVID-19. Since April 2020, the total costs for this charged to LBB were £1.47m, with £469k of this relating to 2021/22.

### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers over £50k have been actioned.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Renewal, Recreation &amp; Housing Budget Monitoring Summary

2020/21 Actuals £'000	Division Service Areas	2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>ENVIRONMENT AND COMMUNITY SERVICES DEPARTMENT</b>							
	<b>Planning</b>							
32	Building Control	82	82	152	70	1	0	0
Cr 130	Land Charges	Cr 128	Cr 128	Cr 228	Cr 100	2	0	0
1,505	Planning	1,719	1,897	1,767	Cr 130	3	0	0
<b>1,407</b>		<b>1,673</b>	<b>1,851</b>	<b>1,691</b>	<b>Cr 160</b>		<b>0</b>	<b>0</b>
	<b>Recreation</b>							
897	Culture	827	827	827	0	4	0	0
4,729	Libraries	4,672	4,672	4,672	0	5	0	0
87	Town Centre Management & Business Support	79	79	119	40	6	0	0
<b>5,713</b>		<b>5,578</b>	<b>5,578</b>	<b>5,618</b>	<b>40</b>		<b>0</b>	<b>0</b>
	<b>Operational Housing</b>							
683	Supporting People	1,029	1,029	898	Cr 131	7	0	0
8,358	Housing Needs	8,807	8,807	9,599	792	8	0	295
0	Enabling Activities	0	0	0	0		0	0
Cr 1,863	Housing Benefits	Cr 1,961	Cr 1,961	Cr 1,961	0		0	0
214	Housing Improvement	Cr 21	Cr 21	Cr 21	0		0	0
0	COVID grants	0	0	Cr 500	Cr 500		0	0
<b>7,392</b>		<b>7,854</b>	<b>7,854</b>	<b>8,015</b>	<b>161</b>		<b>0</b>	<b>295</b>
<b>14,512</b>	<b>Total Controllable</b>	<b>15,105</b>	<b>15,283</b>	<b>15,324</b>	<b>41</b>		<b>0</b>	<b>295</b>
1,362	<b>TOTAL NON CONTROLLABLE</b>	Cr 865	Cr 826	Cr 636	190	9	0	0
5,724	<b>TOTAL EXCLUDED RECHARGES</b>	5,464	5,464	5,464	0		0	0
<b>21,598</b>	<b>TOTAL RR &amp; H PORTFOLIO TOTAL</b>	<b>19,704</b>	<b>19,921</b>	<b>20,152</b>	<b>231</b>		<b>0</b>	<b>295</b>

Reconciliation of Latest Approved Budget £'000

Original budget 2021/22 19,704

## Items Requested this Cycle:

## Carry Forward Requests

Next Steps Accommodation Programme		239
Next Steps Accommodation Programme	Cr	239
Rough Sleepers Initiative Grant		70
Rough Sleepers Initiative Grant	Cr	70
Homelessness Reduction Grant		89
Homelessness Reduction Grant	Cr	89
Project X Implementation		105
Asset Recovery Incentivisation Scheme Expenditure		85
Asset Recovery Incentivisation Scheme Income	Cr	85
Historic England Hydro works Grant Expenditure		37
Historic England Hydro works Grant Income	Cr	37
Custom Build Grant Expenditure		75
Custom Build Grant Income	Cr	75
New Homes Bonus - Regeneration		73
Discretionary Business Grants Expenditure		7,388
Discretionary Business Grants Income	Cr	7,388

## Central Contingency Adjustments

Rough Sleepers Initiative Grant		315
Rough Sleepers Initiative Grant	Cr	315
Accommodation for Ex-Offenders		113
Accommodation for Ex-Offenders	Cr	113

## Other

R&M Planned Maintenance adjustment		
Culture and Regeneration		100
Operational Housing	Cr	61

Latest Approved Budget for 2021/22

**19,921**

## **REASONS FOR VARIATIONS**

### **1. Building Control Dr £70k**

There is a decrease in the number of applications and therefore a reduction in income in this area. This is partially due to the continued impact that COVID-19 restrictions are having on activity but also due to application numbers declining as residents choose to buy these services from Independent Approved Inspectors. Deposits of plans and First Inspections are the income streams that are affected most and a total shortfall of income of £120k is currently projected within Building Control. The service is currently holding some vacant posts with staffing forecast at £50k under budget. In accordance with Building Account Regulations and as in previous years, it is envisaged that the net deficit of £70k will need to be drawn down from the earmarked reserve for the Building Control Charging Account, which would leave a deficit balance of £22k to be recovered in future years.

### **2. Local Land Charges Cr £100k**

There has been a recent increase in the number of searches and therefore an overachievement of income of £100k is forecast in this area. At this early stage the service cannot confirm if the current high number of searches will continue but are optimistic that an increased level of applications will continue longer term. In accordance with regulations and as in previous years, the net credit of £100k will be transferred to the Land Charges reserve, increasing the credit balance to £144k to be adjusted in future years.

### **3. Planning Cr £130k**

There is a marked increase in the number of planning applications and therefore an overachievement of income of £130k in this area is currently forecast. During recent months the level of income has recovered well and the service are confident that high levels of applications will be maintained, but this income stream will be monitored carefully as more data becomes available during the financial year.

### **4. Culture**

At its meeting on 2nd March, the Executive agreed to provide conditional financial support to MyTime, the operator of the Council's leisure sites. This was in recognition of the severe impact that the pandemic has had on its business and the level of support is aimed at providing essential short-term relief to enable MyTime's Bromley sites to remain operating in the longer term for the benefit of the Borough's residents.

So far, no payments have been made as MyTime have been in receipt of additional grant support and income from resumed trading has exceeded expectations. Therefore, at this stage, no variation is reported; however, the latest position will be reviewed by the Executive in July, including consideration of any further conditional support that may be offered for the remainder of the financial year. This situation continues to be subject to detailed scrutiny and monitoring and any updates will be reflected in future rounds of monitoring.

In addition to any direct financial support, the Executive also agreed in March to waive rental payments that are due on its leisure sites, again initially for the first three months and subject to ongoing review thereafter. This is included within the controllable budget for the Resources, Commissioning & Contract Management Portfolio.

### **5. Libraries**

No overall variation is currently projected against the Libraries budgets. However, there is a risk that if the Libraries are subsequently used as surge testing sites, LBB will need to pay GLL approximately £32k for set up and running costs.

### **6. Town Centre Management & Business Support Dr £40k**

Town Centre Management is forecast to overspend this financial year by £40k due to the additional staffing costs of supporting and administration of the continuing COVID discretionary business grant schemes in 2021/22.

### **7. Supporting People Cr £131k**

The Supporting People budget is currently forecast to underspend by £131k on the SLA contracts. Gateway reviews are planned for a number of these contracts during 2021-22 which may result in increased costs as the current prices have been fixed for a number of years, as well as potential increases in provision.

### **8. Housing Needs Dr £592k**

Temporary accommodation is currently projected to overspend by £1,047k. The projection is based on the number of current clients as at the end of May 2021 and an assumed increase of 20 clients each month for the next 10 months. This assumption reflects an expectation of higher numbers of evictions this year. An early provision of £200k for non-recovery of rent arrears has also been assumed at this point.

At the start of 2021-22 the number of clients in Nightly Paid Accommodation was 1,181. It is currently expected that numbers will increase to around 1,382 by the end of the financial year, at an average cost of around £6,300 per property per annum.

These numbers exclude other schemes like More Homes Bromley, Orchard & Shipman, ex-residential care homes, and the Bromley Private Sector Leasing Scheme. Once these have been included there are currently in excess of 1,800 households placed in temporary accommodation to whom the Council has a statutory rehousing duty under the homelessness legislation.

Transformation savings totalling £491k have been identified for 2021-22 with the following schemes planned to be completed to provide a longer term alternative to expensive nightly paid accommodation: Burnt Ash Lane, Bushell Way & Anerley Town Hall car park schemes (60 units total) - saving £179k; Beehive Phase 2 (26 units) - £123k; Orchard & Shipman Joint Venture (c280 units acquired over 12-24 months) - £189k. The Full Year Effect of these savings is estimated at around £2.3m.

The Travellers Site service is expected to overspend on the utilities budget by £36k.

<b>Summary of overall variations within Housing Needs:</b>	<b>£'000</b>
Temporary Accommodation - current numbers and assumed in-year increases	1,047
Temporary Accommodation - bad debt provision	200
Temporary Accommodation - transformation savings	Cr 491
Travellers Sites	36
<b>Total variation for Housing Needs</b>	<b><u>792</u></b>

### **9. Non Controllable Dr £190k**

Rental Income remains under pressure in all portfolios following the impact of COVID and the ability for tenants in all sectors to pay rents. For Q1 there is a rental shortfall of £190k but as the year progresses it is anticipated that further shortfalls will arise.

### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned.

### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

## Resources, Commissioning &amp; Contracts Management Portfolio Budget Monitoring Summary

2020/21 Actuals £'000		2021/22 Original Budget £'000	2021/22 Latest Approved £'000	2021/22 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	<b>CHIEF EXECUTIVE'S DEPARTMENT</b>							
	<b>FINANCIAL SERVICES DIVISION</b>							
233	Director of Finance & Other	242	242	242	0		0	0
7,725	Exchequer - Revenue & Benefits and Payments & Income	7,948	7,948	7,948	0		0	0
448	Financial Accounting	593	593	593	0		0	0
1,579	Management Accounting	1,705	1,740	1,740	0		0	0
940	Audit	798	828	828	0		0	0
<b>10,925</b>	<b>Total Financial Services Division</b>	<b>11,286</b>	<b>11,351</b>	<b>11,351</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>CORPORATE SERVICES DIVISION</b>							
5,565	<b>Information Systems &amp; Telephony</b>	5,578	5,763	5,763	0	1	0	0
	<b>Legal Services &amp; Democracy</b>							
366	Electoral	370	370	370	0		0	0
307	Democratic Services	366	366	366	0		0	0
1,068	Members Allowances	1,095	1,095	1,095	0		0	0
2,359	Legal Services	2,142	2,142	2,142	0	2	0	0
497	Procurement and Data Management	533	533	533	0		0	0
170	Management and Other (Corporate Services)	165	165	165	0		0	0
<b>10,332</b>	<b>Total Corporate Services Division</b>	<b>10,249</b>	<b>10,434</b>	<b>10,434</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>HR AND CUSTOMER SERVICES DIVISION</b>							
1,879	<b>Human Resources</b>	1,838	2,238	2,238	0		0	0
	<b>Customer Services</b>							
1,202	Contact Centre	1,077	1,077	1,077	0		0	0
Cr 156	Registration of Births, Deaths & Marriages	Cr 110	Cr 110	Cr 110	0	3	0	0
<b>2,925</b>	<b>Total HR &amp; Customer Services Division</b>	<b>2,805</b>	<b>3,205</b>	<b>3,205</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>CHIEF EXECUTIVE'S DIVISION</b>							
188	CE - Consultation & Communication	200	200	200	0		0	0
802	Management and Other (C. Exec)	873	873	873	0		0	0
175	Mayoral	167	167	167	0		0	0
<b>1,165</b>	<b>Total Chief Executive's Division</b>	<b>1,240</b>	<b>1,240</b>	<b>1,240</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>CENTRAL ITEMS</b>							
1,107	CDC & Non Distributed Costs (Past Deficit etc.)	1,888	1,888	1,888	0		0	0
11,262	Concessionary Fares	9,485	9,485	9,485	0		0	0
<b>37,716</b>	<b>TOTAL CONTROLLABLE CE DEPT</b>	<b>36,953</b>	<b>37,603</b>	<b>37,603</b>	<b>0</b>		<b>0</b>	<b>0</b>
1,237	<b>TOTAL NON CONTROLLABLE</b>	3,240	3,240	3,240	0		0	0
Cr 17,585	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 17,221	Cr 17,221	Cr 17,221	0		0	0
<b>21,368</b>	<b>TOTAL CE DEPARTMENT</b>	<b>22,972</b>	<b>23,622</b>	<b>23,622</b>	<b>0</b>		<b>0</b>	<b>0</b>
	<b>CHILDREN, EDUCATION AND FAMILIES DEPARTMENT</b>							
	<b>Strategy and Corporate Projects</b>							
178	Commissioning	231	231	224	Cr 7		0	0
252	Learning and Development	364	364	358	Cr 6		0	0
1,702	Strategy, Performance and Engagement	2,031	2,031	1,962	Cr 69		0	0
<b>2,132</b>	<b>TOTAL CONTROLLABLE CEF DEPT</b>	<b>2,626</b>	<b>2,626</b>	<b>2,544</b>	<b>Cr 82</b>	4	<b>0</b>	<b>0</b>
185	<b>TOTAL NON CONTROLLABLE</b>	5	5	5	0		0	0
Cr 2,345	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 2,337	Cr 2,337	Cr 2,337	0		0	0
<b>Cr 28</b>	<b>TOTAL CEF DEPARTMENT</b>	<b>294</b>	<b>294</b>	<b>212</b>	<b>Cr 82</b>		<b>0</b>	<b>0</b>
	<b>ENVIRONMENT &amp; COMMUNITY SERVICES DEPARTMENT</b>							
	<b>Total Facilities Management</b>							
2,282	Admin Buildings & Facilities Support	2,484	2,484	2,484	0		0	0
235	Investment & Non-Operational Property	193	193	193	0		0	0
1,169	Strategic & Operational Property Services	1,174	1,174	1,174	0		0	0
587	TFM Client Monitoring Team	552	602	602	0		0	0
Cr 1,550	Other Rental Income - Other Portfolios	Cr 1,520	Cr 1,520	Cr 1,330	190	6	0	0
2,330	Repairs & Maintenance (All LBB)	3,187	3,255	3,255	0		0	0
<b>5,053</b>	<b>TOTAL CONTROLLABLE ECS DEPT</b>	<b>6,070</b>	<b>6,188</b>	<b>6,378</b>	<b>190</b>		<b>0</b>	<b>0</b>
423	<b>TOTAL NON CONTROLLABLE</b>	464	464	464	0		0	0
Cr 3,782	<b>TOTAL EXCLUDED RECHARGES</b>	Cr 3,721	Cr 3,721	Cr 3,721	0		0	0

Cr	1,747	<b>Less: R&amp;M allocated across other Portfolios</b>	Cr	1,566	Cr	1,595	Cr	1,595	0		0	0	
	1,550	<b>Less: Rent allocated across other Portfolios</b>		1,520		1,520		1,330	Cr	190		0	0
	<b>1,497</b>	<b>TOTAL ECS DEPARTMENT</b>		<b>2,767</b>		<b>2,856</b>		<b>2,856</b>		<b>0</b>		<b>0</b>	<b>0</b>
	<b>22,837</b>	<b>TOTAL RESOURCES PORTFOLIO</b>		<b>26,033</b>		<b>26,772</b>		<b>26,690</b>	Cr	<b>82</b>		<b>0</b>	<b>0</b>

**Reconciliation of Latest Approved Budget****£'000****Original budget 2021/22****26,033****Carry Forward Requests**

R&M			68
ISD - IT Software and Security Upgrades			185
Audit Support			30
Finance Systems Upgrade Support			35
TFM Transformation of Property Services			50
Test and Trace Discretionary Support Payments	- expenditure		276
	- income	Cr	276
Community Testing Programme Grant	- expenditure		302
	- income	Cr	302

**Central Contingency Adjustments**

Merited Awards 2021/22			400
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**Other Budget Movements**

R&M Alteration to programme for 2021/22 across portfolios		Cr	29
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**Latest Approved Budget for 2021/22****26,772**

## **REASONS FOR VARIATIONS**

### **FINANCIAL SERVICES DIVISION**

#### **CORPORATE SERVICES DIVISION**

##### **1. Information Systems & Telephony**

ISD is currently expected to spend to budget in 2021/22. A carry forward of £185k of underspend from the previous financial year has been requested to assist with funding upcoming Windows 10 and Information Security upgrades. In addition to this a revenue request is anticipated, during the course of Q2, for in the region of £700k, to run a full IT Contract procurement process ahead of the expiry of current contract with BT in March 2023.

##### **2. Legal Services**

Legal Services are currently anticipating to achieve budget in 2021/22. Following a review undertaken of the business and funding models for legal services to restore financial sustainability additional budget of £183k was agreed from 2021/22 for the Children and Adult Legal team. The additional staffing budgets are anticipated to fund the deficits experienced in previous years in the Children and Adult Legal team and prevent future overspend. Within this team there is always the potential for volatility of case load numbers and unexpected major litigation incurring significant unforeseen costs, but any instances that may arise, and their expected impact, will be reported at the earliest opportunity.

Due to an increase in housing and regeneration work the Commercial Legal team had to take on extra staff to create additional capacity. It is expected the cost will be met from capital receipts and allocations for capital projects. The impact of these changes on the service will be monitored over the course of the year and reported in future monitoring.

#### **HR & CUSTOMER SERVICES DIVISION**

##### **3. Registration of Births, Deaths & Marriages**

2020/21 saw income severely reduced due to restrictions put in place to prevent COVID, but based on early indications within the service, income this year is anticipated to be achieved in line with the current budget. This is dependent on no further restrictions being imposed on ceremonies over the course of the year. The picture should be clearer by the end of Q2 and will be reported in future monitoring.

#### **CHILDREN, EDUCATION AND FAMILIES DEPARTMENT**

##### **4. Strategy and Corporate Projects Cr £82k**

This area is projected to underspend by £82k. This is mostly due to an underspend on staffing (£99k) that is due to vacant posts. This is offset by overspends in running costs / under collection of income of £17k.

#### **PLACE DEPARTMENT**

##### **5. TFM Client Monitoring Team**

TFM is going through a period of change with the outsourced contract coming back in house at different points in the year. The most significant date for this is October 2021 and from this point it will become clearer as to the financial impact against existing budgets. Currently it is anticipated in-house costs will be met by current levels of funding available but this will be monitored over the course of the year.

##### **6. Other Rental Income - Other Portfolios - Dr £190k**

Rental Income remains under pressure in all portfolios following the impact of COVID and the ability for tenants in all sectors to pay rents. For Q1 there is a rental shortfall of £190k but as the year progresses it is anticipated that further shortfalls will arise.

##### **Waiver of Financial Regulations:**

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive no waivers over £50k in value have been actioned.

##### **Virements Approved to date under Director's Delegated Powers**

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive the following virements have been actioned: -

- 1) £30,000 budget virement from IS & T Supplies & Services to Staffing to fund revaluations of posts within the service.

## Allocation of Contingency Provision for 2021/22

Item	Original Contingency Provision	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year	
	£	£	£	£	£	£
<b>General</b>						
Provision for Unallocated Inflation	3,222,222		848,000	2,374,222	3,222,222	(1) 0
Increase in Cost of Homelessness/Impact of Welfare Reforms	1,825,000			1,825,000	1,825,000	0
General Provision for Risk/Uncertainty	3,500,000			3,500,000	3,500,000	0
Provision for Risk/Uncertainty Relating to Volume & Cost Pressures	1,819,000			1,819,000	1,819,000	0
Growth for Waste Services	587,000			587,000	587,000	0
Universal Credit roll out - Claimant Fault Overpayment Recoveries	750,000			750,000	750,000	0
Deprivation of Liberty	118,000			118,000	118,000	0
Provision for increase in National Living Wage	100,000			100,000	100,000	0
Legal support - children and adults social care	170,000			170,000	170,000	0
Provision of agency workers contract saving	Cr 260,000			Cr 260,000	Cr 260,000	0
<b>COVID Related Cost Pressures / Income Losses</b>						
Adult Placement growth - impact of COVID	1,400,000			1,400,000	1,400,000	0
Provision for potential loss in Car Parking income	1,000,000			1,000,000	1,000,000	0
Property income recovery/rent variations	500,000			500,000	500,000	0
Loss of fees and charges income - government funding	Cr 500,000			Cr 500,000	Cr 500,000	0
Additional cost pressures	7,795,000			7,795,000	7,795,000	0
Additional cost pressures - government funding	Cr 7,795,000			Cr 7,795,000	Cr 7,795,000	0
<b>Renewal, Recreation &amp; Housing</b>						
Property Valuation	100,000			100,000	100,000	0
Planning Appeals - change in legislation	60,000			60,000	60,000	0
	<b>14,391,222</b>	<b>0</b>	<b>848,000</b>	<b>13,543,222</b>	<b>14,391,222</b>	<b>0</b>
<b>Grants included within Central Contingency Sum</b>						
Rough Sleeping Initiative						
Grant Related Expenditure	104,000		314,557	0	314,557	(1) 210,557
Grant Related Income	Cr 104,000		Cr 314,557	0	Cr 314,557	Cr 210,557
Homeless Prevention Initiatives						
Grant Related Expenditure	424,000		0	424,000	424,000	0
Grant related Income	Cr 424,000		0	Cr 424,000	Cr 424,000	0
Tackling Troubled Families						
Grant Related Expenditure	628,000		324,000	304,000	628,000	(1) 0
Grant related Income	Cr 628,000		Cr 324,000	Cr 304,000	Cr 628,000	0
Domestic Abuse - Support for Victims						
Grant Related Expenditure	0		34,892	0	34,892	(1) 34,892
Grant related Income	0		Cr 34,892	0	Cr 34,892	Cr 34,892
Accommodation for Ex-Offenders						
Grant Related Expenditure	0		112,500	0	112,500	(1) 112,500
Grant related Income	0		Cr 112,500	0	Cr 112,500	Cr 112,500
Role of Virtual School Heads to children with a S/Worker Impl Grant						
Grant Related Expenditure	0		100,000	0	100,000	(1) 100,000
Grant related Income	0		Cr 100,000	0	Cr 100,000	Cr 100,000
Reducing Parental Conflict Workforce Development Grant						
Grant Related Expenditure	0		22,000	0	22,000	(1) 22,000
Grant related Income	0		Cr 22,000	0	Cr 22,000	Cr 22,000
<b>TOTAL CARRIED FORWARD</b>	<b>14,391,222</b>	<b>0</b>	<b>848,000</b>	<b>13,543,222</b>	<b>14,391,222</b>	<b>0</b>

## Notes:

(1) Executive 15th July 2021

**Allocation of Contingency Provision for 2021/22 (continued)**

Item	Carried Forward from 2020/21	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year	
	£	£	£	£	£	£
<b>TOTAL BROUGHT FORWARD</b>	<b>14,391,222</b>	<b>0</b>	<b>848,000</b>	<b>13,543,222</b>	<b>14,391,222</b>	<b>0</b>
<b>Items Carried Forward from 2020/21</b>						
<b>Adult Care &amp; Health Portfolio</b>						
Social Care Funding via the CCG under S75 Agreements						
Improved Better Care Fund						
- Expenditure	2,546,601		2,546,601	0	2,546,601	0
- Income	Cr 2,546,601		Cr 2,546,601	0	Cr 2,546,601	(1) 0
Better Care Fund 2020/21						
- Expenditure	113,392		113,392	0	113,392	0
- Income	Cr 113,392		Cr 113,392	0	Cr 113,392	(1) 0
Public Health						
- Expenditure	1,855,421		1,855,421	0	1,855,421	0
- Income	Cr 1,855,421		Cr 1,855,421	0	Cr 1,855,421	(1) 0
Test and Trace Service Support Grant						
- Expenditure	747,435		747,435	0	747,435	0
- Income	Cr 747,435		Cr 747,435	0	Cr 747,435	(1) 0
Contain Outbreak Management Fund						
- Expenditure	3,967,511		3,967,511	0	3,967,511	0
- Income	Cr 3,967,511		Cr 3,967,511	0	Cr 3,967,511	(1) 0
<b>Environment &amp; Community Services</b>						
Clinically Extremely Vulnerable COVID Grant						
- Expenditure	275,314		275,314	0	275,314	0
- Income	Cr 275,314		Cr 275,314	0	Cr 275,314	(1) 0
Support for the Clinically Extremely Vulnerable						
- Expenditure	274,314		0	274,314	274,314	0
- Income	Cr 274,314		0	Cr 274,314	Cr 274,314	0
<b>Public Protection &amp; Enforcement Portfolio</b>						
London Crime Prevention Fund from the MOPAC						
- Expenditure	28,119		28,119	0	28,119	0
- Income	Cr 28,119		Cr 28,119	0	Cr 28,119	(1) 0
Asset Recovery Incentivisation Scheme (ARIS)						
- Expenditure	132,758		132,758	0	132,758	0
- Income	Cr 132,758		Cr 132,758	0	Cr 132,758	(1) 0
<b>Renewal, Recreation &amp; Housing Portfolio</b>						
Rough Sleepers Initiative						
- Expenditure	69,846		69,846	0	69,846	0
- Income	Cr 69,846		Cr 69,846	0	Cr 69,846	(1) 0
Next Steps Accommodation Programme						
- Expenditure	239,611		239,611	0	239,611	0
- Income	Cr 239,611		Cr 239,611	0	Cr 239,611	(1) 0
Discretionary Business Grants						
- Expenditure	7,387,870		7,387,870	0	7,387,870	0
- Income	Cr 7,387,870		Cr 7,387,870	0	Cr 7,387,870	(1) 0
Homelessness Reduction Grant						
- Expenditure	89,000		89,000	0	89,000	0
- Income	Cr 89,000		Cr 89,000	0	Cr 89,000	(1) 0
Planning Strategy & Projects - Custom Build Grant						
- Expenditure	75,000		75,000	0	75,000	0
- Income	Cr 75,000		Cr 75,000	0	Cr 75,000	(1) 0
Historic England - Crystal Palace Park Dinosaur Conservation						
- Expenditure	36,847		36,847	0	36,847	0
- Income	Cr 36,847		Cr 36,847	0	Cr 36,847	(1) 0
New Homes Bonus - Regeneration						
- Expenditure	72,521		72,521	0	72,521	0
- Income	Cr 72,521		Cr 72,521	0	Cr 72,521	(1) 0
<b>Children, Education and Families Portfolio</b>						
Community Testing Programme Grant						
- Expenditure	302,030		302,030	0	302,030	0
- Income	Cr 302,030		Cr 302,030	0	Cr 302,030	(1) 0
Holiday activities and Food Grant						
- Expenditure	81,330		81,330	0	81,330	0
- Income	Cr 81,330		Cr 81,330	0	Cr 81,330	(1) 0

Item	Carried Forward from 2020/21	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/Projected for Year	
	£	£	£	£	£	£
Deed Settlement for Hawes Down Site						
- Expenditure	12,119		12,119	0	12,119	0
- Income	Cr 12,119		Cr 12,119	0	Cr 12,119	(1) 0
NHS England on training for staff						
- Expenditure	90,000		90,000	0	90,000	0
- Income	Cr 90,000		Cr 90,000	0	Cr 90,000	(1) 0
Tackling Troubled Families						
- Expenditure	566,855		566,855	0	566,855	0
- Income	Cr 566,855		Cr 566,855	0	Cr 566,855	(1) 0
Probation Service Grant						
- Expenditure	5,000		5,000	0	5,000	0
- Income	Cr 5,000		Cr 5,000	0	Cr 5,000	(1) 0
<b>Resources, Commissioning and Contracts Portfolio</b>						
Test and Trace Discretionary Support Payments						
- Expenditure	276,500		276,500	0	276,500	0
- Income	Cr 276,500		Cr 276,500	0	Cr 276,500	(1) 0
Repairs and Maintenance (All Departments)						
- Expenditure	67,000		67,000	0	67,000	(1) 0
<b>General</b>						
Review of S31 Mental Health arrangements	20,000		20,000	0	20,000	(1) 0
Public Health Underspend 2020/21	5,300		5,300	0	5,300	(1) 0
FIS Upgrade Support	35,000		35,000	0	35,000	(1) 0
Audit Support	30,000		30,000	0	30,000	(1) 0
IT Software and Security Upgrades	185,000		185,000	0	185,000	(1) 0
TFM Client Monitoring Team - Transformation of Property Services	50,000		50,000	0	50,000	(1) 0
Highways - Street Lighting Upgrade Scheme	200,000		200,000	0	200,000	(1) 0
Planning - Digitalisation Project	105,000		105,000	0	105,000	(1) 0
Wellbeing for Education	39,258		39,258	0	39,258	(1) 0
North Lodge	79,000		79,000	0	79,000	(1) 0
<b>Total Carried Forward from 2020/21</b>	<b>815,558</b>	<b>0</b>	<b>815,558</b>	<b>0</b>	<b>815,558</b>	<b>0</b>
<b>GRAND TOTAL</b>	<b>15,206,780</b>	<b>0</b>	<b>1,663,558</b>	<b>13,543,222</b>	<b>15,206,780</b>	<b>0</b>

**Notes:**

(1) Executive 15th July 2021

Description	2021/22 Latest Approved Budget £'000	Variation To 2021/22 Budget £'000	Potential Impact in 2022/23
Housing Needs - Temporary Accommodation	6,582	295	The full year effect of Temporary Accommodation is currently estimated to be £1,783k. This will be reduced by planned transformation savings totalling £1,488k which have been identified for 2022-23 to provide a longer term alternative to expensive nightly paid accommodation. This estimate only takes into account the projected activity to the end of this financial year and not any projected growth in client numbers beyond that point.
Assessment and Care Management - Care Placements	26,217	1,462	The full year impact of the current overspend is estimated at £836k . Of this amount £1,183k relates to residential and nursing home placements for the 65+ age group and £336k for the 18-64 group. The balance of Cr £683k relates to domiciliary care / direct payments for both groups, with the 65+ group having an underspend of £929k and the 18-64 group an overspend of £246k
Learning Disabilities	38,666	190	The full year effect (FYE) is estimated at an overspend of £784k. This figure is higher than the in-year overspend as demand-related growth pressures, for example transition and increased client needs, have only a part year impact in 2021/22 but a greater financial impact in a full year. Given the early stage in the financial year and the uncertainties that remain in relation to the impact of COVID, the delivery of savings and the transition cohort, the FYE is likely to change as the year progresses and things become clearer.
Mental Health	8,019	Cr 292	The full year underspend of £281k anticipated on Mental Health care packages is similar to the anticipated in-year position and assumes no growth in costs or packages during the year beyond clients expected to be placed imminently. Figures are based on care packages at May 2021 so, with much of the year still to come, this position may change.
Children's Social Care	38,575	1,919	The overall full year effect of the Children's Social Care overspend is a net £3,327k, analysed as Residential Care, Fostering and Adoption Dr £2,310k and Leaving Care costs of £1,017k.

**SECTION 106 RECEIPTS**

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

<b>31st March 2021 £000</b>	<b>Service</b>	<b>Income £000</b>	<b>Expenditure £000</b>	<b>Transfers to/(from) Capital £000</b>	<b>Actual as at 31st May 2021 £000</b>
<b><u>Revenue</u></b>					<b><u>Revenue</u></b>
175	Highway Improvement Works	58	-	-	233
30	Road Safety Schemes	-	-	-	30
8	Local Economy & Town Centres	-	-	-	8
17	Education	827	-	(17)	827
70	Parking	-	-	-	70
1,205	Healthcare Services	253	-	-	1,458
10	Community Facilities	-	-	-	10
299	Other	8	-	-	307
<b>1,814</b>		<b>1,146</b>	<b>0</b>	<b>- 17</b>	<b>2,943</b>
<b><u>Capital</u></b>					<b><u>Capital</u></b>
4,234	Education			17	4,251
2,452	Housing			-	2,452
20	Highways			-	20
686	Local Economy & Town Centres			-	686
0	Other			-	-
<b>7,392</b>		<b>0</b>	<b>0</b>	<b>17</b>	<b>7,409</b>
<b>9,206</b>		<b>1,146</b>	<b>0</b>	<b>0</b>	<b>10,352</b>